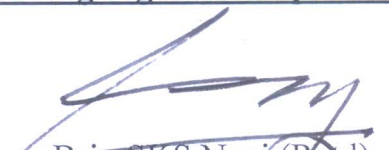


NOTICE

REGISTRATION E.S. -2019 (A.Y. 2018-19)

1. Welcome back to JUET Guna. Please follow the process as given under to complete your registration:-
 - (a) All students admitted in Academic Year - 2018 are required to pay JYC Subscription of Rs. 1000/- through card swapping in **LT-1**. Collection will be made under arrangements of JYC.
 - (b) Submission of mandatory documents for students admitted in Academic Year 2018-19, where applicable. (List is displayed at LT-5 & 1st year hostels) Without these, registration will not be done.
 - (c) **Physical presence at JUET on the date of registration is mandatory for all the students.** It is emphasized that all students must report at **LT-5** with their Identity Cards and JYC Subscription receipt (in case of first year students) for the subject registration.
 - (d) Registration will be confirmed only on submission of required Fees, JYC subscription, deficient mandatory documents and by physical presence. No separate receipt will be issued by the Finance & Accounts Department for fees paid. If desired, students may download the same through the webkiosk.
 - (e) Payment of general and LRC fine, where applicable is to be paid in Accounts section and LRC. Please bring exact amount to deposit the fine.
 - (f) For those registering for backlog course, approval of HOD of Engineering Department & HOD of supporting Department is must to avoid clashes.
 - (g) Late fee of Rs. 500/- will be paid in Accounts office in cash/ through card swapping for those students who deposit DD's or pay fee on 3rd January 2019. Additional Rs. 100/- will be charged per day for late fee/ registration after 3rd January 2019. Please note that fine will not be adjusted from student's caution money.
 - (h) Please contact to CFC for any fee related quarries (online/DD collection).
2. After the registration process is over, settle down in hostels and check your registration status through the webkiosk.
3. **Please note that attendance will be counted only after completing registration process.**


Brig SKS Negi (Retd)
Registrar & Dean (SW)